

Silverprint Returns Form

If you wish to return your goods please read the Silverprint Returns Policy and follow the instructions.

How to return your items

To return goods you can either bring you items in store with the original invoice, or you can post them to us by following the instructions below.

Postal Returns

1. Print this document and complete the Returns Form. Including all nessissary details - without this we will be unable to process your return.
2. Tear Returns Form along the dotted line. Place the completed Part A inside the box, along with a copy of the original invoice.
3. Repackage all items that are to be returned. Please ensure packaging is suitable - any damages that occur in transit could invalidate your return.
4. Attach Part B of the Returns Form to the outside of your parcel using a doucment pouch. Alternatively you can use clear tape - ensure the whole label is covered and fastened securely.
5. Take the parcel to the post office and send to the address listed on the Part B label. It is reccomended that you ask for the Royal Mail Signed For service to ensure the parcel arrives with us safely.

What happens next

Once we have recieved the returned goods, we will assess the return. We expect process your refund within 14 days of recieveing the goods back.

Part A

Fill in your order details

Your reference: _____

Invoice no: _____

Item/s being returned:

Qty	Ref	Description	Reason (A,B,C or D)

Reason for return: A- Faulty B - Damaged C- Unwanted D - Wrong

Fill in your contact details

Name: _____

Tel: _____

Email: _____

Place this inside your package along with a copy of your original invoice.

I have read and accept the Silverprint Returns Policy and the Terms and Conditions

Part A

SILVERPRINT LTD - RETURNS
ALBANY BUSINESS PARK, UNIT 26
CABOT LANE, POOLE
BH17 7BX

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Cabot Lane, Poole BH17 7BX

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Silverprint

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